

REGIONAL DISTRICT CENTRAL KOOTENAY  
ECONOMIC DEVELOPMENT COMMISSION  
OF SILVERTON, NEW DENVER, SLOCAN AND AREA H

MINUTES

Of a meeting held Wed. Sept. 17, 2014 at 7:00 pm,  
Slocan Village office

COMMISSION MEMBERS:

Leah Main- Chair, Director, Silverton

Hillary Elliott, Director, Slocan

Corrie Traenenberg, Slocan

Walter Swetlishoff, Area H

Janet Quesnel, New Denver.,

Carol Bell, Silverton

Leonard Block, Area H

ABSENT: Ann Bunka, Director, New Denver; Walter Popoff, Director, Area H;

Dustin Demontigny Area H; Veronika Pellowski, Area H

SECRETARY/TREASURER: Sharon Butler

**The meeting was called to order at 7:07 pm**

1) APPROVAL OF AGENDA:

**R54/14** MOVED by H. Elliott, Seconded and Resolved to adopt the agenda with adjustments.

2) APPROVAL OF MINUTES: (June 26/ 14)

**R55/14** MOVED by L. Block, Seconded and Resolved to approve the minutes.

3) FINANCIAL UPDATE:

**R56/14** MOVED by H. Elliott, Seconded and Resolved to accept the Financial Report and Working budget.

**R57/14** MOVED by H. Elliott, Seconded and Resolved that the Chair and Secretary meet in person with the RDCK CAO and CFO to discuss financial situation.

4) INVOICES:

a) *Juniper Webcraft*: \$500 for graphic design subcontracting

**R58/14** MOVED by H. Elliott, Seconded and Resolved for the Secretary to write a letter to Juniper Webcraft stating that the contract is finalized, final payment was received and no further payments are approved. Letter to be reviewed by the Chair.

b) *Withinsight Consulting*: \$3507.50

**R59/14** MOVED by H. Elliott, Seconded and Resolved to receive the invoice from Withinsight Consulting for services. Payment of invoices can be approved by the Chair upon receipt as per **R50/14** and forwarded to RDCK for payment.

**R50/14** MOVED by H. Elliott, Seconded and Resolved to recommend that the Chair be authorized to receive and review further monthly invoices from WithinSight Consulting and pay invoices within budget.

c) *Collabo Consulting Inc.*: \$84.

**R60/14** MOVED by W. Swetlishoff, Seconded and Resolved to receive and approve payment of invoice from Collabo Consulting for website work.

d) *Secretary Timesheet* \$662.50 and *Mileage* \$59.04:

**R61/14** MOVED by H. Elliott, Seconded and Resolved to receive and approve payment to the Secretary for time and mileage as presented.

e) *Secure By Design*: \$47.25

**R62/14** MOVED by W. Swetlishoff, Seconded and Resolved to receive and approve payment of invoice from Secure by Design.

**R63/14** MOVED by C. Traenberg, Seconded and Resolved to receive the budget report and to approve 5.5 hours of work on the website as proposed by Collabo, up to \$300.

6) COMMUNITY DIRECTED FUNDS:

**R64/14** MOVED by H. Elliott, Seconded and Resolved to receive the Minutes from August 28, 2104 Special Meeting.

**R65/14** MOVED by L. Block, Seconded and Resolved to move into Committee of the Whole for the purpose of discussing the Community Directed Funds.

**R66/14** MOVED by C. Bell, Seconded and Resolved to nominate L. Main as Chair for the Committee of the Whole discussions.

**R67/14** MOVED by H. Elliott, Seconded and Resolved to move out of Committee of the Whole.

**R68/ 14** MOVED by H. Elliott, Seconded and Resolved that the invoices received by WithinSight Consulting for the public meeting expenses are forwarded to the Chair and Secretary and paid from the Community Directed Funds.

Note: Commissioner Traenberg was not present for discussion or voting on meeting expenses.

7) BUSINESS RETENTION AND EXPANSION:

**R69/14** MOVED by H. Elliott, Seconded and Resolved to receive the BR &E request for follow up assistance letter.

**R70/14** MOVED by C. Bell, Seconded and Resolved that the remainder of the BR &E budget, including the \$1000 CBT hold back be spent on moving forward with the administrative tasks regarding implementation of the BR &E.

**NEXT MEETING:** CDF Wed. Nov. 5, 7pm; EDC Wed. Nov. 12, 7pm- W.E. Graham School Library  
MEETING ADJOURNED 9pm

